

Change of Address Form

This form is for moves/address changes within the District only.

Any time there is an address change the State requires the District to collect two forms of proof of residency. Please submit these forms at the time the request is made. The acceptable proofs are listed below.

| | | | |
|--|--|---------------------|---|
| STUDENT'S LAST NAME | FIRST NAME | MIDDLE NAME | SEX <input type="checkbox"/> M <input type="checkbox"/> F |
| DATE OF BIRTH | CITY/STATE OF BIRTH | | CURRENT GRADE LEVEL |
| MAILING ADDRESS | APT. NO | HOME PHONE | |
| STREET ADDRESS (IF DIFFERENT FROM ABOVE) | CITY | STATE/ZIP CODE | |
| DIRECTIONS TO YOUR HOME FROM THE SCHOOL | | TOWNSHIP OR BOROUGH | |
| STUDENT LIVES WITH: <input type="checkbox"/> BOTH PARENTS <input type="checkbox"/> MOTHER ONLY <input type="checkbox"/> FATHER ONLY -----OTHER (Relationship) _____ | | | |
| PARENT/GUARDIAN (FATHER) | | RELATIONSHIP | |
| ADDRESS IF DIFFERENT THAN STUDENT'S | PHONE NUMBER IF DIFFERENT THAN STUDENT'S HOME: CELL: EMAIL: | | |
| PARENT/GUARDIAN (MOTHER) | | RELATIONSHIP | |
| ADDRESS IF DIFFERENT THAN STUDENT'S | PHONE NUMBER IF DIFFERENT THAN STUDENT'S HOME: CELL: EMAIL: | | |

Signature _____ **Date** _____

For Office Use Only

**Proof of Residency:
Two Forms needed
(Circle forms submitted)**

Lease/Rental agreement
 Property tax stmt/home ownership title
 Current pay stub/welfare statement
 Current Income tax return/W2's
 Military leave & earnings statement

Current Utility Bill
 Driver's License
 Current Bank Statement

Student ID _____ Building _____ Bus # _____ Stop # _____